

**Announcement about Processing of Inter-Institutional Education Agreements**  
**April 13, 2020**

Colleagues:

An important part of the 2025 Academic Plan is to place Northeastern at the center of numerous educational and research networks. As we consider strategic partnerships and educational collaborations, it is critical that we have an organized, equitable process for considering inter-institutional educational agreements. This process needs to take into account all aspects of proposed agreements, including planned experiences for students, reputational impacts, and balancing these collaborations with resources and other priorities on our campuses.

We're pleased to introduce a new process for faculty, units and schools/colleges who propose new educational agreements. These may include student exchanges, joint degree programs, advanced standing or transfer credit articulations, recruitment and pathway programs to and from Northeastern, among many other inter-institutional educational innovations.

The new process is intended to be both consultative to proposers, while also providing an evaluation component to ensure consistency in our partnership quality and alignment of the proposed agreement with the university's objectives.

The process starts with the submission of a proposal information and routing form that can be found at <https://provost.northeastern.edu/resources/faculty/> under the "Inter-Institutional Educational Agreements" tab. Completed forms will be submitted to [educational\\_agreements@northeastern.edu](mailto:educational_agreements@northeastern.edu).

New proposals will be reviewed by the Educational Programs Committee, which was formed out of a university task group, and includes representation from the offices of the Provost, Chancellor, Registrar and General Counsel. Proposal concepts (prior to drafting agreements) can also be brought to the Educational Programs Committee for input on agreement structure. Upon the recommendation of this committee and sign off from other relevant offices on campus, the committee will assist with further development of nascent proposals or move finalized agreements to signature.

We hope this process will lead to consistent and transparent requirements for proposing educational partnerships and providing you with timely decisions on those requests.

Please contact Tom Sheahan [t.sheahan@northeastern.edu](mailto:t.sheahan@northeastern.edu) if you have any questions about the workflow or agreements you are considering.