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**FACULTY CANDIDATE *CURRICULUM VITAE* COVER SHEET**  
(AKA *Provost Cover Sheet*)

Finalists for potential tenure-on-entry faculty positions will meet with the Vice Provost for Faculty Affairs (VPFA) during their campus visits. Please contact Brittani LeBel Rousseau, Special Assistant and Project Manager in the Provost's Office ([b.lebel@northeastern.edu](mailto:b.lebel@northeastern.edu)) in the planning process to set up this appointment. We need at least two weeks' notice prior to the visit date. In rare instances where the college dean requests that the candidate meet with the Provost or the Senior Vice Provost for Academic Affairs, please alert Brittani LeBel Rousseau, who will coordinate a time with the Provost's executive assistant.

This cover sheet should accompany the curriculum vitae of all tenure-on-entry candidates for faculty positions. Please provide the CV and Cover Sheet at least two weeks ahead of the candidate's appointment in the Provost's Office. In addition, please provide the itinerary, including names and cell contact information of escorts to and from meetings, for the campus visit day(s) at least two days prior to the meeting in the Office of the Provost.

Faculty Candidate's Name:

Current faculty rank/institution of candidate:

Expected faculty rank/department(s)/college(s) at Northeastern:

Requisition Number for Search:

Projected start date:

Search Theme or Cluster

Position description *(Please insert here the position description as posted on Northeastern's HR site):*