

Full-Time Non Tenure-Track Faculty Fellowship Information Session

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Senior Vice Provost for Academic Affairs

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Northeastern
University

Introduction and Context

On April 10, 2019, the following resolution as passed by the Faculty Senate:

BE IT FURTHER RESOLVED that the Senate Agenda Committee work with the Provost's office to establish a University-wide working group, with membership drawn from the FT NTT faculty and academic administrators, to be charged with recommending a pilot program for paid semester (or 1.5 quarter) leaves for FT NTT faculty that both provide professional growth for the faculty member and promote the faculty member's academic contributions to the University. The plan for the pilot program shall be presented to the Senate by December 2019.



University-wide Working Group

Ad hoc committee was convened by Provost Jim Bean on September 4, 2019, who named the committee members:

- Deb Franko, Senior Vice Provost for Academic Affairs
- Anthony Rini, Vice President for Administration and Financial Planning
- Carlene Hempel, Teaching Professor, School of Journalism, College of Art, Media, and Design
- Joseph McNabb, Professor of the Practice, College of Professional Studies



Committee's Process

- Committee met in person and via email several times
- Proposal drafted
- Proposal sent to provost and presented to deans
- Proposal sent to Senior Leadership Team by the provost
- Proposal shared with SAC on December 3, 2019
- Proposal sent out to deans/associate deans on December 3, 2019 to distribute to faculty



Elements of the Fellowship: Application

- Description of the proposed plan for the fellowship
- Detailed explanation of how the proposed activity will benefit the university and the faculty member's work at the university
- Specific expected outcomes
- No more than 5 pages



Elements of the Fellowship: Application

Current CV

- All teaching activities in the past three years
- TRACE (or comparable evaluations)
- Summary table indicating courses taught, enrollment, and TRACE instructor effectiveness score



Approval Process

- Approval by unit head and dean
- Send to Deb Franko
- Review and approval by provost



Elements of the Fellowship: Examples

- Visit another institution of higher learning to observe and learn new strategies, methods, or innovations in teaching
- Teach courses in a different college/school on Northeastern's Boston campus
- Take courses to improve the faculty member's expertise in subject matter or teaching methods
- Engage in professional activity at a company, academic, government, or non-profit organization, or laboratory, in support of positively impacting the faculty member's teaching



Key to a Successful Application

Benefit to the university



Upon Returning to Northeastern...

- Submit a written report of the activities to the dean, with a copy to the unit head and to the Office of the Provost.
- Must resume usual duties at the university for at least one academic year following the completion of the leave. Failure to do so requires the faculty member to refund the salary paid during the leave.



Program Timeline

- Application deadline extended to February 15, 2020
- Expect approval process to be complete on or before April 1, 2020



What are your
questions?

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